## Kern County Statement of Distribution Voter Registration Forms

Category:	
Organization:	
Site:	
Deputy Clerk Initials:	
(For Office Use Only)	

## Please Print Clearly

Name:		Date:
Your Street Address (No P O Box):		
City:	State:	Zip:
Name of Organization:		
Organization Address:		
City:	State:	Zip:
Your Phone: ()	Organizati	ion Contact Name:
Number of Cards Requested:	Organizati	on Phone: ()
II. <u>Proposed Method of Distrib</u>	ution (Check)	
Fixed Location	Mail (Blanket)	Petition
Door-to-Door	Mail (Targeted)	
Other		
III. <b>Declaration</b> I declare under penalty of perjury that I	have read and understand the legal	requirements on the reverse side of this form and that I
<ul> <li>III. Declaration</li> <li>I declare under penalty of perjury that I will take reasonable steps to ensure tha</li> <li>1) The person or persons distributing</li> <li>2) The voter registration cards issued and the affixing of postage; and</li> <li>3) Prior to distribution, the affidavit p by anyone other than an elector or</li> </ul>	Thave read and understand the legal t:  registration cards will give a regist will not be defaced or changed in a portion of the registration cards will by another person assisting the elector subsequent collection of complete	requirements on the reverse side of this form and that I ration card to any elector requesting one; and any way, other than by the insertion of a mailing address not be marked, stamped, or partially or fully completed
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## State of California County of Kern Legal Requirements

The following requirements must be complied with by all persons and/or organizations to whom registration cards are issued. Non-compliance may result in referral to the appropriate law enforcement agency.

**Receipt** – A person who assumes responsibility for returning another person's completed registration card to the elections official, must complete the green box section of the Voter Registration Card by signing, dating and listing their name, address and telephone number on the card itself and on the receipt portion of the card. (Elections Code § 2158.)

**Return of Cards** – Persons distributing voter registration cards must return all completed cards in their possession within three working days, excluding Saturdays, Sundays, and state holidays. Retaining completed cards for more than three days, or denying the voter's right to return his or her completed card is a misdemeanor. All blank cards must be returned to the elections official immediately after the 15th day preceding a statewide primary or general election, and whenever instructed to do so by the elections official. (Election Code §§ 2138, 2139, 18103.)

**Unsolicited Mailing** – Any mailing of a registration card to a person who did not request one must be accompanied by a cover letter or other notice with each card, instructing the recipient to disregard the card if he or she is currently registered to vote. (Elections Code § 2158.)

Note: Organizations receiving completed cards for delivery to the elections official must ensure that all cards completed in whole or in part by prospective registrants are promptly forwarded to the elections official. This includes cards containing irregularities or minimal information, i.e. a name and address.

The elections officials, not the organization distributing or receiving cards, will determine the validity of the registration.

If you choose to mail the completed registration forms, they must be **folded and sealed** prior to placing them in the mail, or they must be placed in a mailing envelope.